



SD Lunar New Year FESTIVAL

FREE
EVENT

February 13 · 14 · 15

Officer Jeremy Henwood Memorial Park | 3795 Fairmount Ave. San Diego

2026 SD Lunar New Year Festival

(Hereinafter referred to as "EVENT")

www.LunarNewYearFestival.org

To secure your merchandise, information or food booth, a completed application with deposit and full rental payment, plus any required documents, must be submitted by **January 23, 2026**. Space is limited and booths will be reserved on a first come, first serve basis. Vendors supplying their own canopy, tables, and chairs receive a **\$100** discount. If you need special accommodation, please contact our office right away. We will accommodate you whenever possible.

A description of **all** merchandise or food items you are selling is required. Photos are recommended if you would like exposure on any social media platforms associated with EVENT. Any item or product added after application has been submitted must be approved at least one week prior to each EVENT. If your set-up includes a trailer or camper, please be sure to indicate which side is used for serving. A diagram may be attached to the application.

*FOOD VENDORS

By California State law, the Health Department requires a temporary food permit for each food vendor. Please include a copy of your temporary food facility permit and food handling card along with your completed vendor application. FYI: We will be on grassy grounds, so please bring your own tarp for coverage.

SUBMISSION OF APPLICATION

- Postal mail to: 4419 Euclid Ave Suite 103, San Diego, CA 92115
- Email to: vendor@littlesaigonsandiego.org
Contact@littlesaigonsandiego.org

PAYMENT

- **Cash/Check** – Cashier's check or money orders payable to **Little Saigon San Diego**. Cash and personal check are not accepted.
- **Online Payments:** Please wait for electronic invoice to be sent to you via email.
- **Venmo** – Please scan QR code to pay using Venmo app. Unfortunately, we unable to accept any other alternative money transfer or payment apps such as Zelle, Apple Cash, or Facebook pay due to our bank restrictions.

Little Saigon San Diego

@LittleSaigon_SD



venmo

Vendor Application

Please PRINT clearly.

Business Name: _____

Address: _____ City: _____ State: ____ Zip: _____

Contact Person: _____ Phone: _____

E-mail: _____

For food vendor only- Annual TFF Permit: _____

TYPE OF VENDOR	PRICE	SUBTOTAL
☐ Corporate	\$1500	
☐ Food 10' x 10'	\$1500	
☐ Food Truck	\$1200	
☐ Arts, Craft, Information, & Retails	\$900	
SECURITY DEPOSIT (Food Booths = \$200.00; Others=\$50.00)		
\$100.00 off for supplying your own canopy, tables, and chairs.		
\$100.00 off for application & payment made before 1/9/2026		
\$100.00 off for all returned vendors for 2025 LNY festival		
GRAND TOTAL		

PAYMENT TYPE: ☐ Cashier's Check ☐ Money Order ☐ Credit Card*

Will you be bringing your own generator? ☐ YES ☐ NO

List of items to be sold at EVENT

ELECTRICAL equipment –Vendor Notice

- We will no longer provide power to vendor booths. Event lighting only.
- If you plan to bring large appliances such as microwave, blender, refrigerator, or personal heater, please consider bringing your own generator or using Gas and Propane appliances.
- Use quiet/inverter generators where possible and secure cords safely.
- Have a fire extinguisher at your booth using generators or fuel appliances.



CONDITIONS FOR VENDOR PARTICIPATION

_____ **APPLICATION:** Submission of application does not guarantee approval or eligibility. If you have submitted payment by cashier's check or money order and your application is not accepted, your payment will be returned to you. Invoices for payments via credit card will not be issued until application is approved. Completed application, full payment and all necessary documents must be submitted by **January 23, 2026**. Vendors supplying their own canopy, tables, and chairs receive a \$100 discount.

_____ **SPACE ASSIGNMENTS:** Booth spaces are approximately 10x10 feet. Food booth spaces have additional 10 foot opening in the back as required by the city fire marshal. Booth spaces will be assigned and notices sent via e-mail up to one week prior to event but may be subject to last minute changes. Vendors who do not provide an e-mail address on the vendor application are required to contact the EVENT coordinator to find out assigned booth space number. All vendors must operate within their assigned spaces. It is not possible to set up the site plan to suit everyone, but we do try our best to satisfy vendor space requests. If you do not like your assigned space you are welcome to withdraw your participation; however, there will be no refunds.

_____ **EQUIPMENT PROVIDED:** event light.

_____ **SET UP, HOURS OF OPERATION & DEPARTURE:** VENDOR shall set up their assigned rented space between 12:00 pm and 4:00 pm Friday, February 13, 2026. As a courtesy to other vendors, please do not set-up anything out-side your marked area. Vendors are not allowed to obstruct the view or adversely affect the display of other vendors. Setup must be completed and all vehicles must be out of EVENT space 1 hour prior to EVENT start time. Booth space assignments are subject to change up to the day of the EVENT. Please unpack your car, go park and then set up your booth.

Vendor booths are **required** to remain open for the duration of the EVENT: Friday, February 13, 2026, 5:00 pm – 10:00 pm; Saturday, February 14, 2026, 11:00 am - 10:00 pm; and Sunday, February 15, 2026, 11:00 am – 8:00 pm. Vendors who leave early will forfeit their security deposit and/or will not be able to participate in future events. After the close of the EVENT, vendors must remove all displays and merchandise from the booth. Breakdown must be completed no later than 12:00 pm, Monday, February 16, 2026.

_____ **DELIVERIES:** please use vendor drop-off location for all deliveries. Vehicles will not be allowed on the EVENT grounds. If you need help delivering heavy items into EVENT grounds, please let one of our staff know. We may be able to accommodate your needs.

_____ **LICENSES AND PERMITS:** All vendors are responsible for obtaining the required licenses, permits, and insurances. State and local sales tax collection and remittance is vendor responsibility. Food vendors must obtain the appropriate health permits and must provide EVENT Producer with a complete list of all food items to be sold at the time the vendor application is submitted. All food handlers must comply and meet with Heath Department requirements. Food vendors must provide a hand wash station and garbage receptacles at booth for vendor use. All food vendors will be inspected by the local health department. The responsibility for proper food service is that of the VENDOR. VENDOR is responsible for knowledge of information regarding proper food preparation and handling, and equipment necessary to pass inspection. NO REFUNDS WILL BE MADE TO ANY VENDOR WHO FAILS TO ACQUIRE THE NECESSARY LICENSES AND PERMITS or fails the health inspection and/or is required to be closed down by the local health department or fire marshal. In addition, food vendors are responsible for having the prescribed fire extinguisher in their booth.

- Deep fried or cooking greasy food -> Class-K Wet Chemical Fire Extinguisher (Silver)
- Grill, gas burner, etc. -> Regular ABC Type Fire Extinguisher (Red)

_____ **ELECTRICAL:** We will no longer provide power to vendor booths—event lighting only. If you plan to use large appliances (e.g., microwave, blender, refrigerator, or personal heater), please bring your own generator or use gas/propane appliances. For safety, use quiet/inverter generators, when possible, secure all cords, and keep a fire extinguisher at your booth if you're operating generators or fuel-powered equipment.

_____ **TRASH, LITTER, DAMAGE & MISSING ITEMS:** The VENDOR shall be required to maintain its site free of all garbage and litter. During the EVENT, vendors are responsible for taking care of their own trash and putting it in the EVENT's large trash containers. Vendors are responsible for cleaning up their booth areas during and after the EVENT. A \$50.00 disposal charge will be sent to any vendor who leaves behind items that do not belong to EVENT Producer. Damage/replacement charges will be billed to you on a separate invoice for any replacement costs due to damaged or missing canopy/table/chair/extension cord/any other rented equipment in your vendor booth. Please be sure to inspect and properly notify EVENT COORDINATOR before the EVENT start for replacement.

_____ **CANCELLATION & REFUND:** The VENDOR shall have the right to cancel by 5:00pm PST on January 27, 2026, and receive 50% monies paid. Cancellation after this time will result in loss of all monies paid. No refund for "no show" vendors. Vendor shall assume risk of weather or other causes beyond the control of the EVENT Producer, which may affect EVENT attendance in any way. Security Deposits refunded no later than one month after EVENT, as per terms of this contract.

_____ **VENDOR PASSES AND PARKING PERMIT:** There will be no designated vendor parking or passes. Parking is first-come, first-served on surrounding public streets. Important: Do not park in the El Super lot or neighboring private lots—vehicles will be towed at the owner's expense. Tow yards are typically closed on weekends, which can mean additional storage fees until Monday morning. Please plan accordingly (carpool, rideshare, or drop-off equipment before parking).

Vendor Contract

I fully understand that enter or participate in EVENT or an affiliate or subsidiary of EVENT, I am exposes to the risk of personal injury, death, or property damage. My entry or participation in EVENT is solely voluntary and constitute my consent and agreement to assume any such risk and subject to all rules, regulations, and conditions of this EVENT whether those rules and regulations are posted or not. I understand that the rules and regulations of the EVENT may change at any time with or without notice. I understand no refund will be provided beyond the deadline set by EVENT organizers unless agreed upon by EVENT organizers.

I hereby release and forever discharge the Little Saigon San Diego Foundation, the City of San Diego, its affiliates, successors and assigns, officers, employees, representatives, partners, agents, volunteers, and anyone claiming through them, in their individual and/or corporate capacities (hereafter collectively referred to as "Releasee") for any injury, death, or damage to or loss of personal property arising out of or connection to my and/or my child/children's participation in the Event from whatever cause, including the active or passive negligence of the Releasee or any other participants in the EVENT.

I further agree to indemnify and hold harmless to Releasee from any and all claims, including claims for Workers' Compensation Benefits, suits, liabilities, obligations, promises, agreements, disputes, demands, damages, causes or action of any nature or kind, known or unknown, which I, and anyone claiming on behalf of me, may have or claim to have against Releasee in connection to my participation in this EVENT.

I further agree to take full responsibility for any real or potential loss of profit due to my involvement in the EVENT and for any other reasons. These reasons include, but are not limited to, natural or man-made disasters.

By submitting this application, I agreed to all the items and conditions stated in this contract.

Signature of Business Representative	Print name	Date
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Signature of Festival Representative	Print name	Date
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Please complete this form and arrange payment by **January 9, 2026**. Duplicate for your records.

*Please note that "Participation" can be defined as one or all of the following conditions, as determined by the EVENT organizer:

- Submission of this Contract (with or without payment)
- Payment of Fees (with or without contract)
- My presence as a business at the EVENT (with or without Payment or Contract)